

Summary:

- HR, Administration, PR, Business Development and Legal Professional, GCC HR & legal Knowledge especially Egypt, UAE with 22+ years of exceptional track record in creating HR business strategy, Organisation Development OD, maintaining and implementing the HR policies, procedures and job description, and driving human resource initiatives, including engagement, Salary Structure & Salary Survey, development, succession planning and talent management, utilizing accrued strategic HR acumen, multi-cultural understanding and solid leadership skills, towards achieving organizational objectives, and start-up businesses.
- Specialties: HR Strategies, HR Planning, Organization Development & restructuring, Change Management, company branding, Employee Engagement & relation, Coaching, Developing Organization Culture, People Development, Performance Management, Reward Management, Leadership Development, Employer Branding, HR data and analytics, Budget management, HRIS, Risk Management.
- All Admin, PR & Governmental Related.
- Business Development, Marketing & financial, Economic and Risk analyst
- Legal & compliances (Egypt & GCC Laws Expert)
- Business Analyst & Management Consultant.

Experienced in:

- Construction & Engineering - Real Estate – Manufacturing - Retail - Media Productions & Advertising- Tourism.

Worked with (previous Experiences):

We Do معك Consulting – (Egypt & UAE)

Business & Shared Services Consultant (HR, Admin, PR, Legal, Management advisor)

Sectors: (Construction, Media, Real Estate – Retail – Manufacturing and F&B)

Locations (Egypt – UAE)

From Jan 2024 till now

Companies we served:

MIEYAR Real Estate \UAE – Pluto Fit out\ UAE- One Click \ UAE – Dassera Trading \UAE

Watex Egypt – Rowad Egypt – TAMEER Egypt – AL Garage Media Egypt – Gaza Mart \Egypt – Nubian House Hotels

New Sina For Food & Beverage Investments (One of the first Group Co. UAE) .

HR & Admin Director – Legal Advisor to the Board

Work Location (Egypt - Cairo – Gamasa -Wadi El Natron)

From Nov 2022 till Dec2023

HR & Management consultant

Business Advisor

Worklocation : Egypt (Cairo)

From may 2022 till Nov2022

Group HR & Business Development Head – Green Modeling Contracting- GMC and its Affiliated companies

Work location: Egypt & UAE (based in Cairo)

From June 2021 till Now30April2022

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Ahmed Hussein Ahmed Gamal -MBA –
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Head Of Support Services acting As General Manager (HR & Admin, Business Development, PR , Legal and operations) – United African Integrated Contracting - SPV projects – Benban Solar Park for renewal energy- construction work.

Work location: Egypt (Cairo & Aswan)

From Jan 2019 till may2021

Group HR , Administration & Public Relations Head - Charisma Group FZ-LLC – MEDIA PRODUCTIONS

(Charisma Productions FZ LLC – Charisma Gulf FZ LLC – Senam Productions FZ LLC – Say & See FZ LLC– El Karmel Studios)

From Jan 2018 till 31/12/2018

Work location: DUBAI, KSA, Jordan, Egypt & Lebanon Based on Dubai

We Do معك Consulting

HR & Business Consultant

From Nov2016 till Dec 2017

Work location: Egypt – UAE

- HR Strategies, HR Planning, Organization restructuring, Change Management, company branding, Employee Engagement & relation, Coaching, Developing Organization Culture, salary survey & Analysis, People Development, Performance Management, Reward Management, Leadership Development, Employer Branding, HR data and analytics , Budget management, HRIS, Risk Management .
- All Admin, PR & Governmental Related.
- Legal affairs

Companies we served:

Pino Meroni/UAE – Huda Lighting /UAE – DEPA Limited – EgyCham - WhyCon construction – International For Import & Export - ALBohirat Orascom – Aliaa Restaurants – Shapoorji - Mashrea PMO .

Member of Board Directors & Head of HR & Admin

Arabtec Construction LLC

(One of Arabtec Holding companies - UAE)

From 05/2013 till Oct 2016:

Work location: Cairo – Abu Dhabi

Arabtec Construction LLC Egypt Branch & Arabtec Egypt for Construction.

(Part of Arabtec holding located in Abu Dhabi and it's the leading construction company in the United Arab Emirates. Since its launch in 1975, it has executed a diverse and far-reaching portfolio of major construction projects in all sectors of real estate and infrastructure, the company encompasses an array of plant and state-of-the-art equipment as well as a multinational team of more than 40,000 highly qualified staff).

Role Summary:

HR, Admin, PR, Legal & Board member of Directors

HR & Administration Manager

Global Mashaweer Co., Green Group Real-estate & tourism & Green Media

From 30/06/2012 till 15/05/2013

Work location: Cairo & Alexandria

Role Summary:

HR& Admin Manager & Board Secretarial works

HR & Administration Manager

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Depa Hotel Interiors (one of Depa group companies – UAE)

From 03/2002 till 06/2012 (10 years 2 Months)

Work location: **Dubai & Cairo**

part of Depa United Group located in Dubai and has around 27 subsidiaries all over the world)- which has been established in 1999 as a contracting company specialized in the interior contracting (Finishing, Fit Out & FF & E) for the new and existing 5 star hotels.

Role Summary:

HR, Admin , Public Relations & Board Secretarial works

Senior HR & Administration Officer

Barons Court Sports & Ledger (Alex West) - construction & Real Estate

From 01/1999 till 02/2002 (3 Years)

Work location: Alexandria

Role Summary:

I started as HR& Admin Generalist till 2000, Sr. Personnel officer till June 2001 and Senior HR & Admin Officer till 2002.

Personnel & Admin Coordinator

Delta Taybox – Manufacturing

From 10/1997 till 01/1999

Work location: Borj Al Arab - Alexandria

Role Summary:

recruitment and selection processes, preparing monthly Salaries & over time – follow the Employees files - prepare the HR Letters -dealing with Social & medical Insurance, dealing with labor office etc....), Prepare monthly & Annual reports.

Skills & Competence

HRIS – HRMS -Teamwork and collaboration- Performance Measurements – Employee relations- Analysis- Coaching -Marketing & Advertising , Technological aptitude -Leadership - Problem solving and decision making - Presentation - Communication – Legal Vision –Risk Analysis.

Language: Arabic: Mother tongue - English: Fluent – French: Fair

Education:

- 1- Bachelor of Commerce-Accounting Section 1997- Alexandria University
- 2- Bachelor of Law 2010 - Alexandria University.
- 3- Student at Faculty Arts – English section – Cairo University.
- 4- MBA – HR section – Rome Business School - ITALY.

Auxiliary Studies:

- 1- Course in the new regulations in Social Insurance, Labor Law and income tax Industrial Ministry – Alexandria 1999
- 2- Course in the new regulations in Social Insurance, Labor Law and income tax Industrial Ministry – Alexandria 2000
- 3- Course in New Labor Law # 12 for the year 2003 – Settec Depa
- 4- Course in Income taxation – Ernest & Young 2004 Depa -UAE
- 5- Online Professional HR Manager Course (Depa United Group)- UAE
- 6- Strategic Management at American University in Cairo 2007 personal
- 7- English Course at the American University in Cairo 2008 Depa
- 8- Online English Course (Global English) 2008 Depa University
- 9-Oracle User HR & Pay Roll Section 2009 Depa- UAE

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10- HR Management Diploma – Lin University USA
11-HR Management Diploma Ain shams University
12- Diploma in International Arbitration - Syndicate of lawyers 2013
13-MBA HR section – Rome Business School – Egypt Branch 2016
14-MENA ME HRIS user / operator 2018/ERP

[Member ship](#)

Member of Egyptian bar association. (Appeal)
Syndicate of commercial Professions.
Syndicate of international arbitrators.
Member of the El Der Nubian Association

[Driving License:](#)

United Arab Emirates GOLDEN VISA holder
UAE driving license
Egyptian Driving License

Artistical hobbies

- **Video Editor, Content writer, Voice Over, Script Writer – Art & Event organizer / Director (Own the companies Musical Identity)**

[References will be presented upon request](#)