

Abdelrahman Amr Abd El-Zaher Azzam

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OBJECTIVE

Seeking a challenging position in a well-established organization where I can utilize my experience, academic background, and skills to contribute to project success and organizational growth. I am committed to taking responsibility and fostering cooperation to achieve common goals.

EDUCATION

December, 2020 – June 2022 | Diploma in Project Management PRMG, The American University in Cairo.

2014 – 2019 | B.Sc. in Civil Engineering, Faculty of Engineering, Cairo University, Credit Hours System.

- Major in Structural Engineering.
- Minor in Construction Engineering & Project Management.
- GPA: 2.3/4 (Good).
- Graduation Project Subject: Reinforced Concrete (High rise building).

2015 | High School: Talae Islamic Language School, Cairo, Egypt | 95%

WORK EXPERIENCE

November 2024 - Present | Sales & Project Engineer

EL ZAMIL Holding Company

- Generated new quotations and secured new clients and projects.
- Attended project meetings to gather comprehensive information and clarify requirements from owners and stakeholders.
- Performed technical feasibility studies, considering machine availability, execution duration, and existing backlogs.
- Developed preliminary designs based on project requirements and estimates when no prior design existed.
- Prepared detailed price breakdowns and cost estimations for new projects.
- Negotiated pricing and technical drawing requirements with clients.
- Reviewed and negotiated contract terms to ensure favorable agreements.
- Managed project initiation and formal entry into company systems.
- Secured approvals for all technical documentation from clients and consultants.
- Coordinated fabrication preparation, liaising with purchasing, planning, and factory teams to align project phases with site requirements.
- Facilitated coordination between the erection team, clients, and the factory to ensure smooth project execution.
- Monitored and managed project cash flow, from down payments to deductions, Letters of Guarantee (LG), and invoices.
- Oversaw project completion and finalization.
- Maintained continuous engagement with customers to ensure satisfaction and provide effective after-sales support.

January 2023 - November 2024 | Technical Office Engineer

Marryatt & Scott Company

- Reviewed project specifications.
- Performed quantity surveying for projects.
- Produced shop drawings.
- Conducted meetings with clients and consultants.
- Prepared variation requests as needed.
- Managed coordination between the installation team, clients, and inventory.

August 2022 – January 2023 | PM Office, Planning & Cost Control Engineer and SAP Coordinator

Samco National-Construction Company

- Reviewed spending and purchase requests against daily inventory reports.
- Verified Subcontractors' Invoices by comparing them with actual executed quantities and approved Quantity Surveying (QS).
- Reviewed weekly reports of actual executed quantities from the technical office against original quantities.
- Managed daily requests and updates on SAP, tracking approval status with the Head Office.
- Verified quantities of extracts against initial on-ground inventory to ensure compliance with Bill of Quantities (B.O.Q.).
- Revised and approved contractors' monthly/interim payment certificates, invoices, and payments.
- Planned and prepared baseline schedules for bids using Primavera 6, and updated/crashed time schedules for construction projects (Midor Mall, Lotus Complex Malls, Rehab Complex Malls, Flying Restaurants SAJA Complex) to meet deadlines.

December 2021 – August 2022 | Technical Office & Quantity Surveying Engineer

Samco National-Construction Company

- Performed quantity surveying for all structural items (Footings, Retaining Walls, Columns & Cores, Slabs & Beams, Tank foundations, Tank Walls, different types of Insulation) across various projects and complex malls.
- Prepared Bills of Quantities (BOQs) and calculated quantities for two bridges and one mall.
- Revised calculated quantities with consultants and secured approvals for items.
- Prepared and updated weekly financial situation reports for all construction projects.
- Followed up and tracked BOQ and invoice approval procedures for all construction projects.
- Conducted tender review and analysis, highlighting critical points in bidding documents, focusing on contractual aspects, and identifying risks in both general and particular conditions.

March 2021 – December 2021 | Site Engineer

Egypt Gas Company, Dahshour Station Project, Egypt.

- Supervised the construction of the Gas Line in Koraymat, Zaafrana, Hurghada, Egypt.
- Followed up and monitored inventory movement at Dahshour Station Project, in coordination with GASCO Egypt Company.
- Prepared lifting and setting plans and supervised the setup of site caravans at Dahshour Station Project

January 2021 – November 2021 | Structural Design Engineer (Part-Time)

Development Research & Technological Planning Center DRTPC, Cairo University.

- Performed structural safety checks for residential buildings, including preparing revision notes and structural drawings.
- Conducted structural design for residential buildings, preparing revision notes and detailed structural drawings.
- Performed inspection site visits to the Electronic Institute and conducted structural safety checks for three buildings.

WORKSHOPS & TRAININGS

July 2018 | Trainee | CEEE Consultant Office, Cairo, Egypt.

- Engaged in Structural Design Procedure of High-Rise Residential Buildings for a duration of 1 month.

July 2017 | Trainee | Edara Property Management (Sodic), Beverly Hills, Cairo, Egypt.

TECHNICAL SKILLS

- AutoCAD
- SAP2000
- ETABS
- SAFE
- CSI
- Primavera
- Revit Structure
- Microsoft Office Suite

PERSONAL SKILLS

- Hard worker and able to work under pressure.
- Adaptable and eager to learn new concepts and develop skills.
- Strong communication and presentation skills.
- Proficient in English and Arabic technical writing.
- Highly motivated and results-oriented.
- Leadership abilities.
- Team player.
- Effective time management.

EXTRACURRICULAR ACTIVITIES

Professional Handball Player in the Egyptian professional handball league:

- Tersana SC (2021-2022)
- 6th October Club (2019-2021)
- Talaee El-Geish Club (2017-2019)
- Zamalek S.C (2002-2017)

PERSONAL DATA

- Date of Birth: March 5, 1996.
- Gender: Male.
- Nationality: Egyptian.
- Marital Status: Single.
- Military Status: Served one year as an engineer soldier in the consultant office of the Engineering Authority of the Armed Forces.
- Arabic: Native Language.
- English: Excellent.
- French: Basics.